

<b>GWP</b>	<b>RESERVATION REQUEST FORM-2010 GLENDALE SOLAR SOLUTION PROGRAMS</b>	30 KWdc or less Affordable Housing	30 KWdc or Greater New Construction
		Battery	BIPV Tracker



For details on this program, please see the Program Guidelines for the Pasadena Solar Initiative Program at: [www.GlendaleWaterandPower.com](http://www.GlendaleWaterandPower.com) or by calling **((818)548-2750 or for Commercial (818) 548-2746**

Please submit to:  
**Glendale Water & Power**  
Attn: Glendale Solar Solutions Programs  
141 N. Glendale Ave. – Level 2  
Glendale, CA 91206

**1. Customer**

Name/Company \_\_\_\_\_ Physical Address of System \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_ GWP Electric Account # \_\_\_\_\_

**2. Contractor/Installer**

Hired Contractor, License Class and # \_\_\_\_\_ Expires: \_\_\_\_\_

Company \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_ Federal Tax ID Number \_\_\_\_\_

**3. Solar Photovoltaic System Equipment**

Inverter Manufacturer	Model	Quantity	Rating (W)	Efficiency (%)
_____	_____	_____	_____	_____
PV Module Manufacturer	Model	Quantity	Rating (STC)	Rating (PTC)
_____	_____	_____	_____	_____

PV Array Tracking \_\_\_\_\_ PV Azimuth \_\_\_\_\_ PV Tilt \_\_\_\_\_

Estimated Annual kWh Output: \_\_\_\_\_ kWh/year \*

\* Attach copies of EPBB Calculator Report and Shading Analysis Report

**4. Incentive Category**

EPBB Incentive: \$ \_\_\_\_\_ = \$2.81

Green Incentive \$ \_\_\_\_\_ = \$0.65

Total EPBB Incentive \$ \_\_\_\_\_

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PBI Incentive: \$ \_\_\_\_\_ /kWh = \$0.335

Green Energy \$ \_\_\_\_\_ /kWh = \$0.089

Total PBI Incentive \$ \_\_\_\_\_

**5. Incentive Calculation (EPBB) (GWP use Only)**

CEC-AC Rating _____ kW-AC <b>X</b> Design Factor _____ % <b>X</b> Incentive Rate _____ / kW = Reserved Amount * \$ _____	Application Received Date _____ / _____ / _____
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**6. Incentive Calculation (PBI) (GWP use Only)**

Estimated Annual Output _____ kWh <b>X</b> Incentive Rate _____ / kWh <b>X</b> # Payments 5 = Estimated Total Incentive * \$ _____	Reservation Expiration Date _____ / _____ / _____
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**7. Declaration Under Penalty of Perjury**

The undersigned declare under penalty of perjury that: 1) the information provided in this form is true and correct to the best of my knowledge; 2) that the above-described solar PV generating system will be solely owned or leased by the Customer and is intended to offset part or all of the Customer's electrical needs at the site of the installation; 3) that the Customer has received a copy of this completed form; 4) the Customer has read and understands GWP's Solar Initiative program requirements. The Customer agrees to comply with all provisions of the Net Metering and Interconnection Agreement; and 6) the reservation is non-transferrable to another project and the photovoltaic generating system will be installed at the premise and sold or leased to the customer listed above.

**8. Incentive Requested**

System Cost (before incentive) \$ \_\_\_\_\_

Other Incentives: \$ \_\_\_\_\_

Source: \_\_\_\_\_

Total Request \$ \_\_\_\_\_

Pay Incentive to:  Customer  Other

<p style="text-align: center;"><b>Customer</b></p> Signature: _____ Print Name: _____ Date: _____	<p style="text-align: center;"><b>Contractor and/or Installer</b></p> Signature: _____ Print Name: _____ Date: _____
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\*PAID INCENTIVE WILL NOT EXCEED 50% OF THE TOTAL INSTALLED COST OF THE SYSTEM.

**IMPORTANT:** Attach the following: 1) signed copy of the purchase agreement, 2) Single Line Diagram, 3) Site Diagram 4) EPBB Calculator report, and 5) Shading Analysis Report. 6) Standard Incentive Amount: \$2.81 per watt, Green Incentive Amount is \$0.65 per watt. **Please choose only One:**

I choose to receive the Standard Incentive Amount at \$2.81 per watt AND the Green Incentive amount at \$0.65 per watt for a total incentive of \$3.46 per watt.

Or  
 I choose to receive *only* the Standard incentive Amount at \$2.81 per watt.

Signature

**INSTRUCTIONS FOR THE RESERVATION REQUEST FORM.**

**Title Box:** Indicate the customer category and type of solar system.

**Section 1. Customer**

Provide the customer name, complete installation address, mailing address (if different from the installation address), phone, fax number, email address, and GWP electric account.

**Section 2. Contractor/Installer**

Check the appropriate box for whether the system is to be installed by a contractor (include contractor's license class, number and expiration date) or other, such as "owner install." If installed by a contractor, provide the contractor's company name and contact person name, complete address and email address.

**Section 3. System Equipment**

Provide the name of the inverter manufacturer, inverter model, the number of inverters, power rating in watts, and efficiency. Eligible inverters and rating information is located on the California Energy Commission's website at

[www.consumerenergycenter.org/erprebate](http://www.consumerenergycenter.org/erprebate).

Identify the manufacturer name of the *photovoltaic* module, complete model number, quantity of PV modules, STC and PTC nameplate rating.

Include the type of PV Array (Fixed, Single-Axis, Dual-Axis), Azimuth or orientation, and Tilt angle. Complete and print a copy of EPBB Calculator report ([www.csi-epbb.com](http://www.csi-epbb.com)). Use information from the Solar Pathfinder or Solmetric Shading Report to identify shading obstruction.

**Section 4. Incentive Category**

Visit the Glendale Water & Power website at [www.glendalewaterandpower.com](http://www.glendalewaterandpower.com) to check the most updated incentive levels. *Schedule an Energy Efficiency Survey or request a RECP form by calling the GWP at 818- 265-5062.*

**Section 5. Incentive Calculation (EPBB)**

GWP will complete this section.

**Section 6. Incentive Calculation (PBI)**

GWP will complete this section.

**Section 7. Declaration Under Penalty of Perjury**

Form must be signed by customer under penalty of perjury or it will be rejected.

**Section 8. Incentive Requested**

Provide the system's total installed cost (before the Glendale Water & Power Initiative program incentive). Identify incentives expected or received from other sources. The "Total Request" should therefore be based on the GWP's incentive level in place at the time the application is received by GWP and the system cost after subtracting other incentives.

Please indicate if whether the rebate payment is to be assigned to a third party. A third party is an entity other than the customer. If yes, attach *Status of Required Information Form*. The assignment form must contain original signatures.

**Reminder: Incentive calculation will not exceed 50% of the total installed costs of the system.**

**All customers must complete an Energy Efficient Survey before installation begins.**

**Signatures:**

Customer and Installer must print and sign his or her name on the form.

**Attachments:** Please attach the following supporting documents:

1. Signed copy of the purchase agreement.
2. Single Line Diagram or Generic PV System Electric Diagram
3. Site Diagram
4. EPBB Calculator Report – **Please scroll to SCE. If you cannot input customer zip code, please input 91206.**
5. Shading Analysis Report – You may also provide a disclosure statement identifying existing trees on the building site and adjoining sites that are smaller than 50 feet, which may cast potential future shade that would reduce future system performance.
6. (2) Copies of Interconnection Agreement
- 7) Data sheets for inverter and panels
8. Customer must have a **Free Home Energy Audit Survey or a Small Business Energy Audit** completed before installation. For the Smart Home Energy Audit, please call: (818) 265-5062. For Business, please call Shant Boodanian (818) 548-2747 or Herbert Garcia (818) 548-2749.

Please submit required document to:

Glendale Water & Power  
Solar Solutions Programs  
141 N. Glendale Ave. – Level 2  
Glendale, CA 91206